



PDF Extra

Quickstart Guide

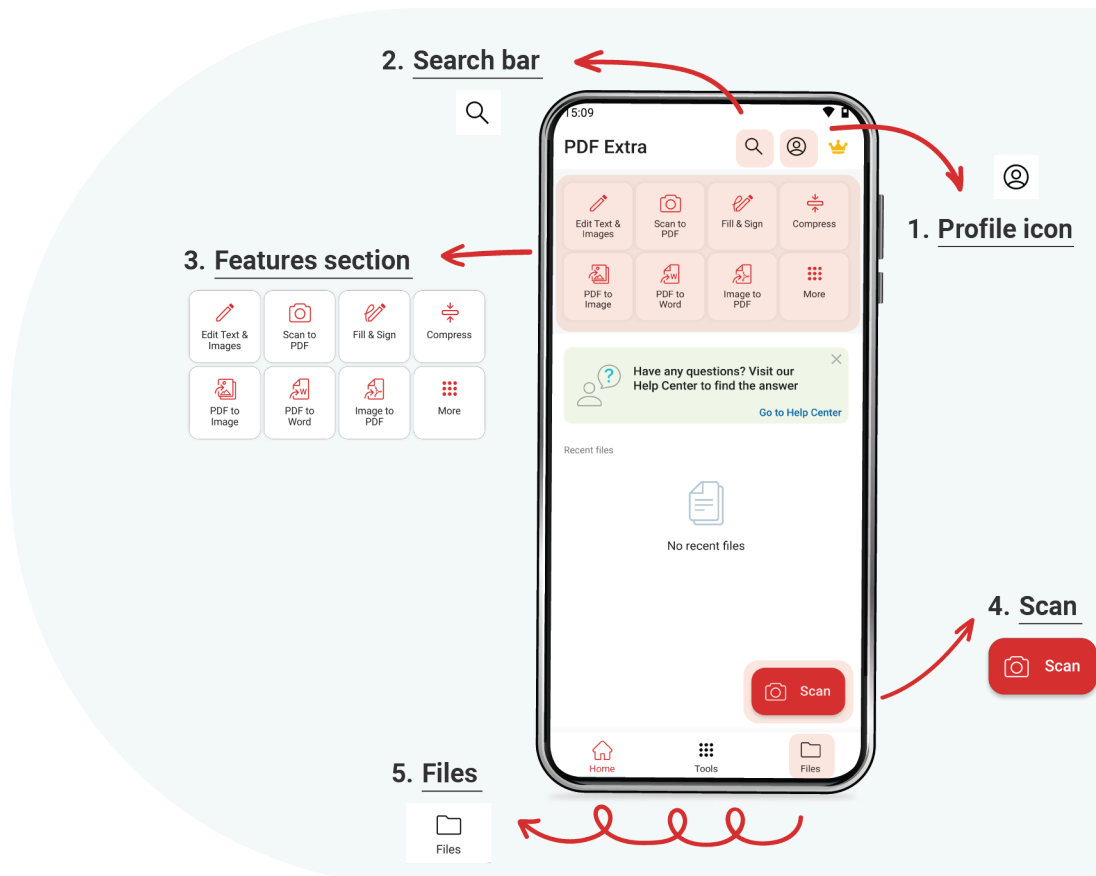


Thank you for downloading PDF Extra! In this brief overview, we'll quickly walk you through the app's interface and share 3 productivity tips to get you off to a good start. Let's go!

PDF Extra for Android: the user interface

We worked long and hard to streamline the app's interface to the point where almost anyone can use it. But don't be fooled by PDF Extra's simplistic appearance as there are many features hiding under the hood that make the app a true Swiss army knife for your PDF workflow.

Let's take a quick tour of the home screen:



- 1. Profile icon:** this is where you will find all important settings related to your account (account status, password management, etc.), as well as helpful documentation.
- 2. Search bar:** quickly search for app features and PDF documents stored on your device.
- 3. Features section:** instantly access the tools you need by tapping on any of our most popular features or on "More" to reveal the full list of available options.
- 4. Scan:** tap once to activate your phone's camera and use it to scan a document, ID card, passport, QR code, or to instantly recognize and copy texts from images.
- 5. Files:** browse PDFs currently stored on your device or in the cloud.

3 tips to simplify your workflow

1. Manage all your PDFs from one place

Simplify your relationship with documents and do everything you need with a single app.

- **Edit any aspect of your PDF.** Alter texts, fonts, images, or build your PDF up to spec by starting completely from scratch.
- **Sign contracts in a heartbeat.** Add your signature in a single tap – no pen & paper needed.
- **Organize your work.** Reorder pages, combine PDFs, and compress files to reduce their size.
- **Make plain paper interactive.** Generate searchable text from scanned documents using OCR technology.

2. Get quality work done from anywhere

Your choice of devices shouldn't dictate how you work. Blaze through your PDF tasks with equal speed and efficiency regardless if you're on your phone, tablet, laptop, or PC. **The app also integrates perfectly with Google Drive, Dropbox, Box, and OneDrive**, allowing you to easily share and synchronize your work across devices, no matter where you are.

3. Collaborate on a whole new level

It takes a team to turn a good idea into a project worth pursuing. With PDF Extra's host of collaboration tools, you can seamlessly:

- **Share your work** through a shared link or simply email it to others.
- **Add comments and markups** to clearly communicate your intent.
- **Make your PDF accessible** by converting it to popular file formats.

Where to go from here

What you've read so far is just the tip of the iceberg when it comes to the full capabilities of PDF Extra. To learn more about the app and its functions, visit our [Help Center](#), check out our [official blog](#), or simply dive right in and start exploring everything this app has to offer. And when in doubt, you can always turn to our live chat support for expert advice!

